



Superintendent
Robert Asberry

**Hancock County
Public Schools**

83 STATE ROUTE 3543
HAWESVILLE, KENTUCKY 42348
PHONE (270) 927-6914
FAX (270) 927-6916

Board of Education

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Chairperson
Lewisport, KY 42351

SHANE BALL
Reynolds Station, KY 42368

DONNA QUATTROCCHI
Lewisport, KY 42351

BROOKE PAYNE
Hawesville, KY 42351

VANESSA COX
Hawesville, KY 42348

CHILD NUTRITION DEPARTMENT

**REQUEST FOR PROPOSAL RFP FS01-2023
Large Equipment**

Closing of Request for Proposal February 17, 2023 at 2:00 (CST)

Department or School:
HANCOCK COUNTY SCHOOLS
NUTRITION DEPARTMENT
83 State Route 3543
Hawesville, KY 42348

The below items are to be installed April 1, 2023 through August 3, 2023

INSTRUCTIONS FOR SUBMITTAL: These standard terms and conditions along with the proposal specific terms and conditions apply to all proposals submitted. Explain any requested deviations or exceptions as part of your proposal. The Hancock County Board of Education may, at its discretion, accept or reject any or all deviations or exceptions proposed. In the event discrepancy between the standard and specific terms will govern. Proposals must be received at the Hancock County Child Nutrition Office at 83 State Route 3543, Hawesville, KY 42348, before February 17, 2023 @ 2:00pm (CST).

REVIEW PROCEDURE: After the bid process is completed, all School and Community Nutrition Services bid documents for goods and services are initially reviewed by the Finance Department. Final review is made by the appropriate SCNS Coordinator with recommendation for approval by the Hancock County Board of Education.

AWARDING OF CONTRACT(S): Contract(s) will be awarded to the highest evaluated responsible bidder(s), meeting all specifications, all conditions, and all other provisions of this request for proposal. Past vendor performance may be considered in the award of this contract. Vendors with a record of poor performance on a HCS contract in the last 12 months may be found nonresponsible or ineligible for award.

ITEMS:

The following items are included in this bid:

Electric Combination Oven - (1)

Gas Combination Oven - (2)

Pass-Through Refrigerator - (1)

Hot Water Dispenser - (2)

MISC. REQUIREMENTS:

Please see attached located in Appendix A

CONTRACT PROVISIONS (Maintenance of Records):

Successful bidders must maintain records for a minimum of three years after the final payment on the contract.

NOTE: Failure to follow instructions in these Special Conditions may result in bid item(s) or bid being disqualified.

CERTIFICATE REGARDING DEBARMENT AND SUSPENSION:

In accordance with Federal Regulation 55.209-5, the Vendor shall certify, by submitting the Solicitation, that to the best of its knowledge and belief, the Vendor and/or its Principals is (are) not presently debarred, suspended, proposed for debarment, or declared ineligible for the award of contracts by any State or Federal agency.

“Principals”, for the purposes of this certification, means officers, directors, owners, partners, and persons having primary management or supervisory responsibilities within a business entity (e.g., general manager, plant manager, head of subsidiary, division, or business segment or similar positions).

DELIVERY INFORMATION:

The items listed herein will be delivered F.O.B. Destination to:

Hancock County Middle School - Electric Combination Oven
100 State Route 271
Lewisport, KY 42351

North Hancock Elementary School - Gas Combination Oven
330 Frank Luttrell Road
Lewisport, KY 42351

South Hancock Elementary - Gas Combination Oven
8631 State Route 69
Hawesville, KY 42348

South Hancock Elementary - Pass-Through Refrigerator
8631 State Route 69
Hawesville, KY 42348

South Hancock Elementary - Hot Water Dispenser
8631 State Route 69
Hawesville, KY 42348

Hancock County High School - Hot Water Dispenser
80 State Route 271
Lewisport, KY 42351

Awarded vendor shall contact Pam Ramsey seven (7) days prior to delivery at 270-927-7558 or pam.ramsey@hancock.kyschools.us.

Awarded vendor(s) may not add fuel surcharges or other miscellaneous charges to bid prices. Any and all delivery charges MUST be included in your bid price. PAYMENT OF INVOICES:

The awarded vendor will send invoices for all items purchased as a result of this bid directly to the Accounts Payable Department of Hancock County Schools Child Nutrition for processing.

SUBMITTALS:

Submittals are required as part of the bid. Submittals (referencing BID NAME (Large Equipment RFP) and BID NUMBER (FS01-2023) are to be sealed and mailed or delivered, PRIOR to February 17, 2023 @ 2:00pm (CST), directly to Hancock County Child Nutrition at 83 State Route 3543, Hawesville, KY 42348.

Failure to furnish submittals may subject your bid to rejection.

Standard Terms and Conditions

Hancock County Schools recommends all bidders review and/or print the terms and conditions of this bid. Special conditions listed within the bid terms and conditions are specific to each request for proposal. Please contact HCS Child Nutrition at 270-927-7558 if you need assistance.

“Prohibition against conflicts of interest, gratuities and kickbacks”

(1) It shall be a breach of ethical standards for any employee with procurement authority to participate directly in any proceeding or application; request for ruling or other determination; claim or controversy; or other matter pertaining to any contract, or subcontract, and any solicitation or proposal therefore, in which to his knowledge

(a) He, or any member of his immediate family has a financial interest therein; or
(b) a business or organization in which he or any member of his immediate family has a financial interest as an officer, director, trustee, partner, or employee, is a party; or
(c) any other person, business, or organization with whom he or any member of his immediate family is negotiating or has an arrangement concerning prospective employment is a party. Direct or indirect participation shall include but not be limited to involvement through decision, approval, disapproval, recommendation, preparation of any part of a purchase request, influencing the content of any specification or purchase standard, rendering of advice, investigation, auditing, or in any other advisory capacity.

(2) It shall be a breach of ethical standards for any person to offer, give, or agree to give any employee or former employee, or for any employee or former employee to solicit, demand, accept, or agree to accept from another person, a gratuity or an offer of employment, in connection with any decision, approval, disapproval, recommendation, preparation of any part of a purchase request, influencing the content of any specification or purchase standard, rendering of advice, investigation, auditing, or in any other advisory capacity in any proceeding or application, request for ruling or other determination, claim or controversy, or other specific matter, pertaining to any contract or subcontract and any solicitation or proposal therefore.

(3) It is a breach of ethical standards for any payment, gratuity, or offer of employment to be made by or on behalf of a subcontractor under a contract to the prime contractor or higher tier subcontractor or any person associated therewith, as an inducement for the award of a subcontract or order.

(4) It shall be a breach of ethical standards for any public employee or former employee knowingly to use confidential information for his actual or anticipated personal gain, or the actual or anticipated personal gain of any other person. Note: This prohibition against conflicts of interest, gratuities, and kickbacks shall be conspicuously set forth in every local public agency written contract and solicitation therefore.

"Statement pursuant to KRS 45a.990"

Any employee or any official of the Board of Education of Hancock County, Kentucky, elective or appointive, who shall take, receive, or offer to take or receive, either directly or indirectly, any rebate, percentage of contract, money, or other things of value, as an inducement or intended inducement, in the procurement of business, or the giving of business, for. Or to, or from, any person, partnership, firm or corporation, offering, bidding for, or in open market seeking to make sales to the Board of Education of Hancock County, Kentucky, shall be deemed guilty of a felony and upon conviction such person or persons shall be punished by a fine in an amount not less than one thousand dollars (\$1,000) and not greater than ten thousand dollars (\$10,000) or double the gain from commission of the offense, whichever is the greater, or by imprisonment for not less than five (5) years nor more than ten (10) years, or both so fined and imprisoned in the discretion of the jury.

Every person offering to make, or pay, or give, any rebate, percentage of contract, money or any other thing of value, as an inducement or intended inducement, in the procurement of business, or the giving of business, to any employee or to any official of the Board of Education of Hancock County, Kentucky, elective or appointive, in his efforts to bid for, or offer for sale, or to seek in the open market, shall be deemed guilty of a felony and shall be punished by a fine in an amount not less than one thousand dollars (\$1,000) and not greater than ten thousand dollars (\$10,000) or double the gain from commission of the offense, whichever is the greater, or by imprisonment for not less than five (5) years nor more than ten (10) years, or both so fined and imprisoned in the discretion of the jury, or by a fine in an amount not to exceed twenty thousand dollars (\$20,000) if the offense is committed by a firm or corporation.

General bid instructions and conditions (please read carefully)

For any clarification relative to this bid, contact Pam Ramsey, 270-927-7558.

Hancock County Schools invites vendors to submit sealed bids for the procurement of goods and services.

SMOKE-FREE SCHOOL DISTRICT

Smoking or the use of any tobacco product is not permitted on any HCS property. This prohibition includes all buildings and grounds and is in effect 24 hours a day, 7 days a week.

A. ACCEPTANCE OF BIDS

The Board of Education reserves the right to accept any bid, to reject any or all bids, to waive any irregularities or informalities in bids received where such acceptance, rejection or waiver is considered to be in its best interest. The Board of Education also reserves the right to reject any bid where evidence or information submitted by the bidder does not provide satisfactory proof that the bidder is qualified to carry out the details of the contract.

B. TELEGRAPHIC OR FACSIMILE BIDS

Telegraphic or facsimile bids are prohibited. Any and all sealed bids will be received at the Hancock County Child Nutrition Office, 83 State Route 3543, Hawesville, KY 42348.

C. SPECIFICATIONS

Specifications are attached and are a part of this proposal. All materials or services furnished must be in conformity with the specifications and will be subject to inspection and approval of the Nutrition Department after delivery. The right is reserved to reject and return at the risk and expense of the supplier, any item which may be defective or fail to comply with these specifications.

It is important that each person submitting a bid follows carefully the specifications detailed herewith. The bidder is instructed to complete all information required.

The Board of Education reserves the right to waive compliance of any materials or services with any particular specification where such waiver is considered to be in its best interest, including but not limited to cases where such waiver is necessary due to technical errors or inconsistencies in the preparation of such specifications.

Product bid must meet or exceed all specifications as of the time and date of bid closing.

D. AWARDING OF CONTRACT

Please refer to the Special Conditions under Bid Terms and Conditions.

E. MODEL PROCUREMENT REGULATIONS

The Model Procurement Regulations adopted by the Board of Education shall be deemed incorporated by reference in these specifications as though quoted fully herein. In the event of any conflict between this request for proposal and the Model Procurement Regulations, the Regulations shall control.

F. PERFORMANCE BOND

The Board of Education reserves the right to determine the ability of any bidder to perform the work, and any bidder shall, upon request, furnish such information as may be necessary to determine such ability, including performance bond, if requested.

G. EXCUSE FOR NON-PERFORMANCE

Demand for Assurances: In the event Hancock County Schools has reason to believe Contractor will be unable to perform under the Contract, it may make a demand for reasonable assurances that Contractor will be able to timely perform all obligations under the Contract. If the Contractor is unable to provide such adequate assurances, then such failure shall be an event of default and grounds for termination of the Contract.

Notification: Hancock County Schools will provide ten (10) calendar days written notice of default. Unless arrangements are made to correct the non-performance issues to the school district's satisfaction within ten (10) calendar days, Hancock County Schools may terminate the contract by giving forty-five (45) days' notice—by registered or certified mail—of its intent to cancel this contract.

Attorney's Fees: In the event that either party deems it necessary to take legal action to enforce any provision of the contract, or in the event Hancock County Schools prevails, the Contractor agrees to pay all expenses of such action, including attorney's fees and costs at all stages of litigation.

Compensable Damages for Breach: The Contractor agrees that the following items shall be included as compensable damages for any breach of a contract with Hancock County Schools.

- Replacement costs.
- Cost of repeating the competitive bidding procedure expenses.
- Expenses incurred as the result of delay in obtaining replacements.

The enumeration of compensable damage contained in this section is not intended to be exclusive and will not operate to bar recovery by Hancock County Schools for any other damages occasioned by the Contractor's breach of a contract. However, in cases where contract provides for liquidated damages, said liquidated damages shall be in lieu of all other damages, including those enumerated.

H. PENALTIES

In case of default by the vendor, the Board of Education may procure the articles or services from other sources and may deduct from any unpaid balance due the vendor for the amount of the excess cost so paid, and the price paid shall be considered the prevailing market price at the time such purchase is made.

I. TAXES

The Federal Excise Tax and the Kentucky Sales and Use Tax are not to be imposed as the Board of Education will furnish the successful bidder with proper tax exemption certificates upon request.

J. PRODUCT EVALUATION

Items will be disqualified that do not meet specifications or the accepted equal. If a product is purchased and it is later established that said product fails to comply with these specifications and conditions, the item will be rejected and returned to the supplier at the supplier's expense. No item shall be considered satisfactory that does not conform to our usual accepted methods, use, application, storage, handling, and delivery. The decision concerning the satisfactory use and performance of any item on this bid shall be that of the School Nutrition Department of the Board of Education.

K. BRAND NAMES

The brand or trade name, manufacturer's name, and/or catalog number must be given on the Bid Sheet. If the bidder fails to indicate brand or trade name, where requested, the item bid may be disqualified.

L. NON-DISCRIMINATION

During the performance of this Contract, the Seller agrees as follows:

(1) The Seller shall not discriminate against any employee, applicant or subcontractor because of age, color, creed, handicap condition, marital or parental status, national origin, race, sex (including gender identity and sexual orientation), veteran status, or political opinion or affiliation. The Seller shall take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to their age, color, creed, handicap condition, marital or parental status, national origin, race, sex, veteran status, or political opinion or affiliation. Such action shall include, although not limited to, the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Seller agrees to post in conspicuous places, notices setting forth the provisions of this Equal Opportunity clause.

(2) The Seller shall in all solicitation and/or advertisements for employees placed by or on behalf of the Seller; state that all qualified applicants shall receive consideration for employment without regard to age, color, creed, handicap condition, marital or parental status, national origin, race, sex (including gender identity and sexual orientation), veteran status, or political opinion or affiliation.

(3) The Seller shall cause any subcontractor engaged to perform any services required by this Contract to include this Equal Opportunity clause in all solicitations, advertisements, and employment practices it shall perform.

M. DELIVERY

The Contractor agrees to furnish and deliver the items within the terms of the contract as the Nutrition Department may prescribe. All costs for delivery including drayage and freight, and for the packaging of said articles are to be borne by the bidder and must be included in the bid prices. Awarded contractor(s) may not add fuel surcharges or other miscellaneous charges to bid prices or invoices. All charges MUST be included in your bid price.

All items are to be shipped inside delivery for school locations.

N. BIDS

(1) Businesses that fail to submit bids on two (2) consecutive procurements of similar items may be removed from the applicable bidder mailing list.

(2) Information for each bid will be made available. Bidders are requested not to call the Nutrition Department for a tabulation of the bids.

(3) Each bid must be submitted to Hancock County Child Nutrition.

(4) No bid can be corrected or altered or signed after bid closing. The Board of Education will not be responsible for errors or omissions on the part of bidders in making up their bids.

(5) All regular bids must be submitted in accordance with specifications within this invitation. The submission of a bid certifies that the products/services meet any and all specifications.

O. PRICES AND/OR PERCENTAGES OF DISCOUNT

(1) All prices and/or percentages of discounts quoted by the various bidders must be firm for the time period indicated under "Period of Contract".

(2) Quote on each item separately. Prices must be stated in units specified herein.

(3) Cash discounts of less than 20 days will be considered net. Cash discounts, when given, will be figured from date of receipt of invoice or receipt of merchandise, whichever is later.

(4) Discount terms will be considered in determining the lowest bidder.

(5) Bids that have clerical errors or irregularities are subject to correction only with concurrence with the Nutrition Department.

(6) If quoting fractional pricing, it must be rounded to the fourth digit.

P. K.O.S.H.A. STANDARDS AND HAZARD COMMUNICATION STANDARD 1910.1200
If applicable, all materials and services must meet or exceed K.O.S.H.A. (Kentucky

Occupational & Safety Health Act) Standards and must comply with the Hazard Communications Standard 1910.1200 of the Occupational Safety & Health Administration.

Q. OR EQUAL CLAUSE

(1) In any contract documents, whenever an article, materials, or equipment is described by use of a proprietary product or by using the name of a manufacturer or vendor, the term "or equal", if not inserted, is implied.

(2) The use of a specific article or manufacturer's name shall be construed as indicating the type of equipment, design, general construction, quality, and finish. Such use shall not be construed as limiting or excluding any manufacturer's product of comparable quality, design, and efficiency.

R. DESCRIPTIVE LITERATURE AND/OR MANUFACTURER'S SPECIFICATIONS

The Board of Education reserves the right to waive any discrepancies or inconsistencies between the submitted manufacturer's descriptive literature and/or specifications and the requirements of the request for proposal, if; (1) the bidder submits a sample which conforms to all material requirements of this request for proposal; or (2) the bidder certifies to the Board that the bidder can supply products which conform to all material requirements of this request for proposal.

S. SUBMITTALS

Submittals may be required as part of the bid. Follow directions as listed on the Special Conditions and/or Terms and Conditions. Submittals (referencing BID NAME (Large Equipment RFP) and BID NUMBER (FS01-2023) are to be sealed and mailed or delivered, PRIOR to February 17, 2023 @ 2:00pm (CST), directly to the Nutrition Department, 83 State Route 3543, Hawesville, KY 42348.

T. TERMINATION

Termination for Convenience

Hancock County Schools reserves the right to terminate any contract at any time, in whole or in part, by thirty (30) day written notice to Contractor. Upon receipt by the Contractor of the "notice of termination", the Contractor shall discontinue all services with respect to the applicable contract. Hancock County Schools, after deducting any amount(s) previously paid, shall pay for all services rendered or goods supplied by the Contractor, as well as any reasonable costs incurred by Contractor up to the time of termination but not including Contractor's loss of profit. The cost of any agreed upon services provided by the Contractor will be calculated at the agreed upon rate prior to "notice of termination" and a fixed-fee contract will be pro-rated (as appropriate).

Termination for Non-performance Default

Hancock County Schools may terminate the resulting contract for non-performance, as determined by the school district, for such causes as:

- Failing to provide satisfactory quality of service, including, failure to maintain adequate personnel, whether arising from labor disputes, or otherwise any substantial change in ownership or proprietorship of the Contractor, which in the opinion of the School District is not in its best interest, or failure to comply with the terms of this contract.
- Failing to keep or perform, within the time period set forth herein, or violation of, any of the covenants, conditions, provisions or agreements herein contained.
- Adjudicating as a voluntarily bankrupt, making a transfer in fraud of its creditors, filing a petition under any section from time to time, or under any similar law or statute of the United States or any state thereof, or if an order for relief shall be entered against the Contractor in any proceeding filed by or against contractor there under. In the event of any such involuntary bankruptcy proceeding being instituted against the Contractor, the fact of such an involuntary petition being filed shall not be considered an event of default until sixty (60) days after filing of said petition in order that Contractor might, during that sixty (60) day period, have the opportunity to seek dismissal of the involuntary petition or otherwise cure said potential default.
- Making a general assignment for the benefit of its creditors, or taking the benefit of any insolvency act, or if a permanent receiver or trustee in bankruptcy shall be appointed for the Contractor.

U. EXCLUSIVITY

The school district agrees to use the designated contract supplier(s) as an exclusive source for the various items and services as listed herein as well as for comparable substitutes and supplemental items. The only anticipated exceptions might be in time of emergency.

V. ACCESS TO RECORDS

All contracts over \$10,000 awarded by the School Food Authority, must include a provision to the effect that the School Food Authority, the State Agency, USDA, the Comptroller General of the United States, or any of their duly authorized representatives, shall have access to any books, documents, papers, and records of the contractor which are directly pertinent to that specific contract, for the purpose of making audit, examination, excerpts, and transcriptions.

W. PENALTY

The designated supplier(s) reciprocally agrees to provide total requirements as listed herein, thereby minimizing occurrences when a school district may have to seek other interim product sources. Failure to deliver 100% of the items on this list within 48 hours shall be considered a default.

A successful bidder must have a proven (or believable) record of service, particularly with respect to delivering all items on a regularly scheduled basis, at favorable prices. A distributor may be designated as unacceptable if the requirements listed herein have been previously violated and/or poor communications exist between the seller and the School District.

Modifications, additions, or changes to the terms and conditions of this request for proposal may be a cause for rejection of a bid. Bidders are requested to submit all bids on the School District's Bid Sheet. Bids submitted on company forms may be rejected.

X. CERTIFICATION REGARDING DEBARMENT AND SUSPENSION

In accordance with Federal Acquisition Regulation 52.209-5, the vendor shall certify, by submitting the solicitation, that to the best of its knowledge and belief, the vendor and/or its principals is (are) not presently debarred, suspended, proposed for debarment, or declared ineligible for the award of contracts by any State or Federal agency.

"Principals", for the purposes of this certification, means officers, directors, owners, partners, and persons having primary management or supervisory responsibilities within a business entity (e.g., general manager, plant manager, head of subsidiary, division, or business segment, and similar positions.)

Y. Mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act (Pub.L. 94-163, 89 Stat.871).

Z. In addition to other provisions required by Federal agencies or non-Federal entities, all contracts made by the non-Federal entity under the Federal award must contain provisions covering the following, as applicable.

(A) All contracts in excess of \$10,000 must address termination for cause and for convenience by the non-Federal entity including the manner by which it will be affected and the basis for settlement.

(B) Equal Employment Opportunity. Except as otherwise provided under 41 CFR Part 60, all contracts that meet the definition of "federally assisted construction contract" in 41 CFR Part 60-1.3 must include the equal opportunity clause provided under 41 CFR 60- 1.4(b), in accordance with Executive Order 11246, "Equal Employment Opportunity" (30 FR 12319, 12935, 3 CFR Part, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," and implementing regulations at 41 CFR part 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor."

(C) Davis-Bacon Act, as amended (40 U.S.C. 3141-3148). When required by Federal program legislation, all prime construction contracts in excess of \$2,000 awarded by non-Federal entities must include a provision for compliance with the Davis-Bacon Act (40 U.S.C. 3141-3144, and 3146-3148) as supplemented by Department of Labor regulations (29 CFR Part 5, "Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction"). In accordance with the statute, contractors must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In

addition, contractors must be required to pay wages not less than once a week. The non-Federal entity must place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation. The decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency. The contracts must also include a provision for compliance with the Copeland "Anti-Kickback" Act (40 U.S.C. 3145), as supplemented by Department of Labor regulations (29 CFR Part 3, "Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States"). The Act provides that each contractor or sub-recipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency.

(D) Debarment and Suspension (Executive Orders 12549 and 12689)—A contract award (see 2 CFR 180.220) must not be made to parties listed on the government-wide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR part 1986 Comp., p. 189) and 12689 (3 CFR part 1989 Comp., p. 235), "Debarment and Suspension." SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.

REQUIRED VENDOR INFORMATION
Bid # RFP FS01-2023

It is important that you respond to the following information in your bid, complete this form and submit to the Nutrition Department before February 17, 2023 @ 2:00pm (CST). Hancock County School Nutrition Department, Attn: Pam Ramsey, 83 State Route 3543, Hawesville, KY 42348.

1. The Hancock County Board of Education needs confirmation of your company's compliance and/or intent to comply with the Federal, State, Local and Board nondiscrimination regulations on any and all contracts awarded by the Board of Education, and if your company is a minority owned business. Please answer questions below:

(a) Is your company complying with Federal regulation relating to Non-Discrimination?
Yes/No

(b) Is your company a minority owned business? Yes/No

2. Provide your company's complete ORDERING ADDRESS information including name, street and/or P.O. Box, city, state, zip code and phone number.

3. Please state the number of days that guaranteed delivery can be made from receipt of Purchase Order.

NOTES: Failure to provide all required information may subject your bid to rejection. No alternate bids will be accepted. Only one bid item will be accepted on this proposal. Vendor is instructed to list Brand and Code No. and all requested information on item(s) you are bidding.

DO NOT LIST "AS SPECIFIED". If these instructions are not followed, your bid will be subject to rejection. Vendor must list manufacturer item code no. vendor item code no. is optional.

CERTIFICATIONS AND ASSURANCES
Bid # RFP FS01-2023

The United States Department of Agriculture (USDA) requires vendor(s) awarded contract(s) on National School Lunch Program (NSLP), National School Breakfast Program (NSB) or associated Nutrition Services contract to certify and assure that they will comply with all applicable requirements of items 1-13 as listed below. Vendor(s) also agree these items may be amended from time to time, including adding appropriate provisions to all contracts between HCS and for-profit Contractors:

(1) Administrative, contractual, or legal remedies in instances where contractors violate or breach contract terms and provide for such sanctions and penalties as may be appropriate. (Contracts more than the simplified acquisition threshold)

(2) Termination for cause and for convenience by the grantee or sub grantee including the manner by which it will be affected and the basis for settlement. (All contracts in excess of \$10,000)

(3) Compliance with Executive Order 11246 of September 24, 1965, entitled "Equal Employment Opportunity," as amended by Executive Order 11375 of October 13, 1967, and as supplemented in Department of Labor regulations (41 CFR Chapter 60). (All construction contracts awarded in excess of \$10,000 by grantees and their contractors or sub grantees)

(4) Compliance with the Copeland "Anti-Kickback" Act (18 U.S.C. 874) as supplemented in Department of Labor regulations (29 CFR Part 3). (All contracts and sub grants for construction or repair)

(5) Compliance with the Davis-Bacon Act (40 U.S.C. 276a to 276a-7) as supplemented by Department of Labor regulations (29 CFR Part 5). (Construction contracts in excess of \$2000 awarded by grantees and sub grantees when required by Federal grant program legislation)

(6) Compliance with Sections 103 and 107 of the Contract Work Hours and Safety Standards Act (40 U.S.C. 327-330) as supplemented by Department of Labor regulations (29 CFR part 5). (Construction contracts awarded by grantees and sub grantees in excess of \$2000, and in excess of \$2500 for other contracts which involve the employment of mechanics or laborers)

(7) Notice of awarding agency requirements and regulations pertaining to reporting.

(8) Notice of awarding agency requirements and regulations pertaining to patent rights with respect to any discovery or invention which arises or is developed in the course of or under such contract.

(9) Awarding agency requirements and regulations pertaining to copyrights and rights in data.

(10) Access by the grantee, the sub grantee, the Federal grantor agency, the Comptroller General of the United States, or any of their duly authorized representatives to any books, documents, papers, and records of the contractor which are directly pertinent to that specific contract for the purpose of making audit, examination, excerpts, and transcriptions.

(11) Retention of all required records for three years after grantees or sub grantees make final payments and all other pending matters are closed.

(12) Compliance with all applicable standards, orders, or requirements issued under section 306 of the Clean Air Act (42 U.S.C. 1857(h)), section 508 of the Clean Water Act (33 U.S.C. 1368), Executive Order 11738, and Environmental Protection Agency regulations (40 CFR part 15). (Contracts, subcontracts, and sub grants of amounts in excess of \$100,000).

(13) Mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act (Pub. L. 94-163, 89 Stat.871)

BID SHEET
Bid # RFP FS01-2023

Date: _____

Company: _____

Address: _____

Good Until: _____

Items and Cost: (Please include brand or trade name, manufacturer's name, and/or catalog number (attach additional sheets if necessary))

Brand/Trade Name	Manufacturer's Name	Catalog Number	Cost

Installation and Delivery Cost: _____

Service Agreement:

_____ I will be able to provide parts, labor and maintenance with a 24hr response time free of charge to the district for a period of 12 months following the final completion date.

_____ I will be able to provide parts, labor and maintenance with a _____ response time at a cost of _____ for the period of _____ following final completion date.

Additional Related Costs:

This proposal does not include:

Discount Terms (if applicable):

We propose to furnish equipment and labor to complete the above specifications, for the sum of:

\$ _____ (Total Cost)

_____ I have received a copy of the Certifications and Assurances as required by USDA.

_____ Attach references from at least two (2) school districts, please include contact name/phone number.

Authorized Signature: _____

Printed Name: _____

**CERTIFICATION REGARDING LOBBYING CERTIFICATION FOR CONTRACTS,
GRANTS, AND COOPERATIVE AGREEMENTS**

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated-funds have paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of congress, or an employee of a member of congress in connections with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
2. If any funds other than Federal-appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of congress, an officer or employee of congress, or an employee of a member of congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, Disclosure Form to Report Lobbying, in accordance with its instructions.
3. The undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including sub-contracts, sub-grants, and contracts under grants, loan and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

By _____ Date _____
(Signature of Official (Executive Director) Authorized to Sign Application)

By _____ Date _____
(Signature of Official (Chief Financial Officer) Authorized to Sign Application)

For _____
Name of Grantee

Title of Grant Program

Company Name

Evaluation Scoring Sheet

Factor	Maximum Rating	Supplier		
		1	2	3
Overall Price (including discounts)	60 points			
Service Agreement (no cost)	20 points			
References	20 points			
TOTAL SCORE	100 points			

Required Documents to be returned:

Required Vendor Information

Bid Sheet {FS01-2023 (with references from at least 2 school districts)}

Certification Regarding Lobbying

The Bid shall be awarded based on the best value to the Hancock County Food Service Department and this determination shall be made solely by this office. We will evaluate the bid on each piece of equipment.

Company Name

Appendix A

LARGE EQUIPMENT

Bid # RFP FS01-2023

Specifications:

Please note that the following brand and model number have been specifically selected to serve a specific energy-saving purpose on this project and conform to established utility requirements. Do not provide any alternate brand unless specifically approved in writing. Provide quantity of items as shown in the mentioned specifically in the written descriptions.

Item 1 – Combi Oven Brand: RATIONAL ICP 6-FULL NG 208/240V 1 PH (LM100CG) (CC1GRRRA.0000238) iCombi Pro® 6-Full Size Combi Oven, UNOX Model No. XAVC-06FS-EPLM (or comparable)

Natural Gas, combi oven/steamer, holds (10) 18" x 26" full size sheet pan, core temperature probe with 6-point measurement, hand shower with automatic retracting system, (5) grid shelves, door hinged on right std., ethernet interface, 208v/60/3-ph, 102.7 amps, 37.0 kW (dual voltage: retrofittable to 240v/60/3-ph, 118.6 amps, 37.0 kW), cULus, NSF, ENERGY STAR. Two (2) year parts and labor warranty. CAP Chef Assistance Program, a RATIONAL certified Chef conducts 4 hours/location specialized application training with personnel, no charge. Include a 26-3/8" high stainless steel UG I Stationary Oven Stand, open on all sides, (4) 2/1 size, 24" x 20" stainless steel Gastronorm Grid Shelves, (if applicable) Cleaner Tablets without Phosphorus (56.00.210A), 150 packets of Care Tablets (56.00.562). Also include RCI Rational Certified Installation (9999.9951), Pre-Installation Site Survey (9999.9812) and (if applicable) Rational Water Filtration Single Cartridge System (1900.1154US)

Quantity: 2

Item 2 – Combi Oven Brand: RATIONAL ICP 10-FULL E 208/240V 3 PH (LM100EE), UNOX XAVC-10FS-EPLM (or comparable)

Electric, combi oven/steamer, holds (10) 18" x 26" full size sheet pan, core temperature probe with 6-point measurement, hand shower with automatic retracting system, (5) grid shelves, door hinged on right std., ethernet interface, 208v/60/3-ph, 102.7 amps, 37.0 kW (dual voltage: retrofittable to 240v/60/3-ph, 118.6 amps, 37.0 kW), cULus, NSF, ENERGY STAR. Two (2) year parts and labor warranty. CAP Chef Assistance Program, a RATIONAL certified Chef conducts 4 hours/location specialized application training with personnel, no charge. Include a 26-3/8" high stainless steel UG I Stationary Oven Stand, open on all sides, (4) 2/1 size, 24" x 20" stainless steel Gastronorm Grid Shelves, (if applicable) Cleaner Tablets without Phosphorus (56.00.210A), 150 packets of Care Tablets (56.00.562). Also include RCI Rational Certified Installation (9999.9951), Pre-Installation Site Survey (9999.9812) and (if applicable) Rational Water

Filtration Single Cartridge System (1900.1154US)

Quantity: 1

Item 3 – Pass-Thru Refrigerator Brand: Traulsen #AHT232WPUT-HHS (or comparable)

Traulsen Model No. AHT232WPUT-HHS Spec-Line Refrigerator, Pass-thru, two-section, self-contained refrigeration, StayClear™ Condenser, stainless steel exterior, aluminum interior, standard depth, wide half-height door or doors with Santoprene® EZ-Clean Gaskets, (3) adjustable wire shelves per section, microprocessor controls, 6" adjustable stainless steel legs, 5/8 HP, cULus, NSF; 115v/60/1-ph, 8.6 amps, with cord & NEMA 5-15P, standard; 3 year service/labor, 5 year compressor warranty, standard; Standard refrigerant, standard; Thermometer side: Left door hinged left/right hinged right, standard; Left door hinged left/right hinged right, standard; 28 Universal tray slide - per pair; 6 Credit for standard coated shelf, deduct; 4 Half height glass door in lieu of solid, per door.

Quantity: 1

Item 4 - Hot Water Dispenser Hatco AWD-12 (or comparable)

Hatco Model No. AWD-12 Atmospheric Hot Water Dispenser, countertop design, 12-gallon capacity, automatic fill, pushbutton portion control, low water cut-off, electronic temp. control with digital display, stainless steel tank & base, cULus, UL EPH Classified, Made in USA

NOTE: Sale of this product must comply with Hatco's Minimum Resale Price Policy; consult order acknowledgement for details

NOTE: Includes 24/7 parts & service assistance, call 414-671-6350

208v/60/1-ph, 5.0 kW

Standard plug NEMA 6-30P

Quantity: 3

Item 5 - Installation

FEC is required to perform one site visit before delivery/installation with HCPS Maintenance Department and Food Service Director to assure items are the right voltage/phase, location of units and any installation concerns. The FEC will remove and take off site the equipment per owner's relocation instruction. The FEC will supply all freight and labor to deliver, unload, uncrate, and set in place. Perform all final connection using existing utilities or install new electrical circuits to connect to new equipment. FEC shall warranty all equipment furnished under this contract against defects in material and workmanship for a minimum period of two (2) years.